

The North Little Rock Airport Commission Meeting was held at noon on Thursday, July 19, 2018 at the NLR Planning Department conference room.

Chairman Mark Halter called the meeting to order.

The roll being called, the following Commissioners attended: Adrienne Smith, Mark Halter, Brad Hughes, Roger Marlin. Mr. Hughes moves to excuse the absence of Jim Julian, Mark Bentley, Don Blakey. Mr. Marlin seconds, the motion passes unanimously.

Also Present: Clay Rogers, Jordan Culver-Garver, Blake Roberson-Garver, Daniel McFadden-City Attorney's Office

Minutes

Ms. Smith moves to approve the June minutes, Mr. Hughes seconds. The motion carries unanimously.

Financial Report

Mr. Rogers says the finances are where they should be at this point in the year. Mr. Rogers goes over income and expenses and says we're in good shape for the year. Mr. Halter asks for Mr. Rogers to bring a draft of the 2019 budget to the next meeting to be approved before he has to turn it into the city finance office. Mr. Marlin moves to approve the financial statement, Mr. Hughes seconds. The motion carries unanimously.

Old Business

AWOS update- Mr. Rogers says he's been looking into grant money that maybe available from the FAA to help fund this project. He goes through the requirements for the grant money that has been given to the FAA, and what airports that are authorized. Mr. Rogers says the new grant money is aimed at smaller, rural airports and that we may not be eligible. He says we can still apply for a grant from that money but we might not be awarded. Mr. Marlin thinks we should apply for that grant just in case, but move forward with the plan we already have in place requesting a grant from the regular NPE money.

Hangar Bay Lease Draft- Mr. Rogers says he met with Daniel McFadden and Mark Halter on developing a lease for individual hangar bays. Mr. McFadden hands out the lease draft he has written. Mr. Halter says he'd like to have time to read it over, and allow Mr. Julian and Mr. Bentley who aren't present to look at it and give their input. Mr. Rogers says he'll email the draft, and make changes based on those recommendations and bring a final copy to the next meeting.

John Holtam Lease- Mr. Rogers tells the commission about Mr. Holtam's circumstances, but that he wants to sign a new 15 year lease. The commission discusses options. Mr. Halter says he has a couple of questions, but that he approves the new lease in concept, and Mr. Rogers can work with Mr. McFadden and Mr. Halter to finalize the language. Mr. Marlin moves to approve, Mr. Hughes seconds. The motion passes unanimously.

Lease Assignment to Buzzden Air- Mr. Rogers says we've discussed this assignment before, and the commission supported the assignment from Central Arkansas Tailwheels to Buzzden air, but they requested Mr. McFadden look into the dissolution of Central Arkansas Tailwheels to make sure the entity was closed down properly. Mr. McFadden says Central Arkansas Tailwheels has been dissolved, and he is comfortable with the lease assignment to Buzzden Air. Mr. Rogers shows an article of dissolution for CAT from the secretary of state's office. Mr. Hughes moves to accept, Ms. Smith seconds. The motion carries unanimously.

New Business

New Apron for East Ramp- Mr. Rogers talks about the idea Mr. Marlin had to build a small apron on the east ramp that would allow for 4-6 hangars. Mr. Rogers says he met with the state department of aeronautics and he is supportive of a grant to build the ramp. There is general discussion about the project. Mr. Hughes makes a motion to request a grant for this project, Mr. Marlin seconds. There is more discussion. Mr. Rogers asks if we want to mandate the hangar size on that ramp, or have some flexibility. There is discussion about distance between hangars and required firewalls, and how utility hookups would work. Mr. Rogers says he'll work with Garver on getting some of these questions answered before the next meeting. Mr. Hughes withdraws his motion until we can get some of these things answered.

Engineer's Report

Jordan Culver says they're working on getting the 2017 grant closed out.

Directors Report

Mr. Rogers says he has no other items to discuss.

Public Comment

Jerry Homsley is in attendance to talk about infrastructure needs for a potential 2019 airshow. Renee Garris asks how much effort is put towards economic development and marketing for the airport for new business.

Mr. Hughes moves to adjourn, Mr. Marlin seconds.

The meeting is adjourned.